

# CURRICULUM VITAE

NAME : Reetika Gupta  
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DATE OF BIRTH : 23 June 1992  
FATHER'S NAME : Chandra Mohan Gupta  
NATIONALITY : Indian  
MARITAL STATUS : Single  
GENDER : Female

## ACADEMIC QUALIFICATIONS :

- (A) MA in English literature from Women's College Calcutta (affiliated to University of Calcutta), 2017
- (B) Teacher's Training Course from Blooming Daffodils Montessori House and Teacher's Training Center, 2016
- (C) BA English (Hons) from Seth Anandram Jaipuria College, Kolkata, 2014
- (D) WBCHSE Higher Secondary Examination from Balika Siksha Sadan (English Medium School), Kolkata, 2011
- (E) WBBSE Madhyamik Examination from Balika Siksha Sadan, Kolkata, 2009

JOB APPLICATION FOR : Primary Teacher

WORK EXPERIENCE : Working as a Primary Teacher at Sri Chaitanya Techno School, Kolkata (affiliated to CBSE) since 26/03/2019

KEY SKILLS : 1) Good command over English language along with fluency in speech  
2) Efficiency in both verbal and nonverbal communication  
3) Proficiently conducted online classes from 2020 to 2022  
4) Possess the ability to look after the children with warmth and care

- 5) Have the ability and patience to explain a concept multiple times to the students in order to make them understand
- 6) Can hold the interest of children and keep them attentive and engaged throughout the class
- 7) Have basic Computer knowledge
- 8) Acquired proficiency in Drawing through General Fine Arts Course

LANGUAGES KNOWN : English, Hindi & Bengali

FIELDS OF INTEREST : Drawing , Dance and Music

A SHORT WRITE-UP : I have been training myself as a potential school teacher since my school days and went on to pursue Teacher's Training Course in order to further develop my teaching skills.

As I possess four years of experience in the field, if provided with the opportunity, I will leave no stone unturned to prove my ability for this job.