SHARRON RITHKA BISWAS ■ biswassharron@gmail.com 7044518140 29/3, Doctor Lane, Kolkata - 700014 ----- Objective -----Aspiring for a teaching position in your institution. To work in a learning and challenging environment to enhance my knowledge and skills and thereby contributing the institution with proficiency and excellence. — Experience ——— **World Vision India** 2020 - 2022 Unlock Literacy Teacher • Taught children of age 6-9 (grade 1-3) to help them reach grade appropriate literacy Assisted in creating engaging and educational curriculum for community children. • Attended several programs on Child Rights, Child Participation, Child Marriage, etc. · Facilitated in Life Skill training programs. ——— Education —————— Current IGNOU MA in English 2022 Rani Birla Girls'College BA Honours in English Loreto Day School, Elliot Road 2019 ISC

Teaching/ Training Skills

Well versed in Microsoft Office (Word, Excel, PowerPoint).

ICSE

Loreto Day School, Elliot Road

Parent-Teacher Collaboration.

Patience

2017

Time Management

Content Writing

Flexible and Versatile to adapt to new environment.

___ Languages _____

— Skills ———

English

Bengali

Hindi