# **CURRICULUM VITAE**



# Rubia Sultana MA, English

#### Contact

#### Address:

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### Languages

- Bengali
- English
- Hindi

### **Hobbies**

- Blog Writing
- Community service
- Sports

## Summary

Highly motivated and dedicated to teaching-learning profession. Mentoring students with adequate impact on society. Building a long-term professional career in the Academic Coordinator position using my teaching experience and education qualification to serve the organization with an outstanding value in academia and superior transformation of the society.

## Skill Highlights

- Mentoring students
- Public speaking/ Event coordinator
- Team work (school level)

### Experience

- Teaching, 9+ years
- Event management
- Student Development Coordinator in school level
- Presently working as an assistant teacher at Fr. Gabric English Medium School.

#### Education

- Master of Arts (English), 2010, 48%, Rabindra Bharati University
- Bachelor of Arts (English), 2008, 48%, University of Calcutta
- H.S. (WBCHSE), 2005, 66.8%
- Madhyamik (WBBSE), 2003, 66.8%

#### Certifications

- Diploma-In-Elementary Education, 2016-2018, West Bengal Board of Primary Education, 1st Div. with distinction
- Computer certification course, CITA.